

Frequently Asked Questions for Current Exhibitors

The information contained in this document is accurate as of August 1, 2025. All information is subject to change. As new information becomes available, this document will be updated. Please check back for updates.

Q: Where is the conference located?

A:

The Venetian Expo & Convention Center
201 Sands Avenue
Las Vegas, NV 89169
March 9-12, 2026

Q: What are the show dates and times for the exhibition hall?

A:

Tuesday, March 10	10:00 AM – 5:30 PM
Wednesday, March 11	9:30 AM – 5:30 PM
Thursday, March 12	9:30 AM – 3:00 PM

Exhibitors may access the exhibit floor two hours before exhibit floor open Tuesday, March 10, and one hour before exhibit floor open Wednesday, March 11 and Thursday, March 12. Access is extended one hour after exhibit floor close Tuesday and Wednesday. Move-out is only permitted after 3:00 PM Thursday, March 12. Early move-out may result in loss of priority points.

Q: What are the move-in dates and times?

A: Each exhibiting company will have a **targeted move-in day/time** (coming in the fall) depending on the location of the booth.

Wednesday, March 6	8:00 AM – 5:00 PM	Targeted
Thursday, March 7	8:00 AM – 5:00 PM	Targeted
Friday, March 8	8:00 AM – 5:00 PM	Targeted
Saturday, March 9	8:00 AM – 5:00 PM	Targeted
Sunday, March 10	8:00 AM – 5:00 PM	Targeted
Monday, March 11	8:00 AM – 1:00 PM	Targeted

*Exhibiting companies may work later than published times, there could be limited staffing from service providers onsite after these times.

*All booths must be set by 1:00 PM on Monday, March 11. Booths will be forced if not set by this time.

Q: What are the move-out dates and times?

A:

Thursday, March 12	3:00 PM – 8:00 PM	Targeted
Friday, March 13	8:00 PM – 5:00 PM	Targeted
Saturday, March 14	8:00 AM – 10:00 PM	Targeted

- Packing of equipment or dismantling of exhibits is **NOT** permitted until the exhibition closes at **3:00 PM on Thursday, March 12**.
- All carriers must check- in by:
 - Halls A-C – Saturday, March 14, 2026, at 6:00 PM
 - Hall D – Friday, March 13, 2026, at 8:00 AM
 - Hall G – Friday, March 13, 2026, at 4:00 PM
- Early move-out will result in loss of exhibitor points. This will impact space assignments at future HIMSS conferences.
- For detailed move-out information please reference [Freeman Quick Facts](#).

Q: What are the registration hours and locations?**A:** Exhibitor Registration Hours***Venetian Expo & Convention Center**

Venetian Expo | Level 1 | Casanova Lobby

Venetian Expo | Level 2 | Bellini 2001-2006

*Bellini registration closes at 5:00 PM Monday, March 9 (Casanova Lobby open until 7:00 PM)

**Casanova Lobby registration closed on Thursday, March 12

Sunday, March 8	10:00 AM – 6:00 PM
Monday, March 9	6:45 AM – 7:00 PM
Tuesday, March 10	7:00 AM – 5:30 PM
Wednesday, March 11	7:30 AM – 5:30 PM
Thursday, March 12	7:30 AM – 3:00 PM

Satellite Registration Locations and Hours

Venetian | Next to Hotel Check-In

Palazzo | Next to Hotel Check-In

Encore | Registration Desk #5 Near Shuttle Pick Up/Drop Off

Express Badge Pick Up Only

Sunday, March 8	2:00 PM - 8:00 PM
Monday, March 9	6:45 AM - 7:00 PM
Tuesday, March 10	7:00 AM - 12:00 PM

Bulk Badge Pick Up:

Bulk badge pickup will be available for HIMSS26. The **key contact** listed in the registration system will be the **only** person allowed to pick up badges onsite for others. Otherwise, each attendee must pick up their own badge. Bulk badge pickup will be available Sunday, March 8 and Monday, March 9.

Q: What is the booth payment schedule?**A:****▪ Contracts signed between January 1, 2025 – March 6, 2025:**

100 square feet = \$1,500 deposit onsite	200 – 1,000 square feet = \$4,800 deposit onsite
1,100 – 2,500 square feet = \$8,500 deposit onsite	2,600 square feet or above = \$22,500 deposit onsite
May 30, 2025: Remaining balance: 50% due	August 29, 2025: Remaining balance: 100% due

- **Contracts signed between March 7, 2025 – August 28, 2025:** 50% of total exhibit space due of the contract, 100% due August 29, 2025
- **Contracts signed between August 29, 2025 – March 13, 2026:** 100% due at signing of contract

Informa charges a 3% fee for any payments paid via credit card. The fee will be added to the invoice at the time payment is processed. If any payment deadlines are missed, additional financial penalties may apply as set forth in the exhibit space contract agreement.

Q: How do I submit payment?

A:

- Pay by credit card using the online payment system available via the Exhibitor Resource Center (ERC).
- Pay by check made payable to Informa Exhibitions U.S. Construction. Mail checks to PO Box 411724, Boston, MA 02241-1724.
- ACH/Wire Instructions:

Bank: Bank of America

Account name: Informa Exhibitions U.S. Construction & Real Estate Inc.

Address: 222 Broadway, New York, NY 10038

Phone: 800-432-1000

Swift Code: BOFAUS3N

ABA Number: (WIRE: 026009593) or (ACH: 021000322)

Account Number: 483094322036

Federal Tax ID #: 80-0961214

Informa accepts purchase orders and requires payment in full prior to the start of the event

Q: What are my benefits of exhibiting in a 10 x 10 booth?

A: Each 10'X10' booth comes with the following items:

- Booth drape: 8' high in the back, 3' high on the side
- A 7"x 44" identification sign with your company name and booth number
- Five (5) badges per 100 square feet
- Dedicated exhibitor hall hours
- Recognition in the mobile app
- *Booths do not come furnished; exhibitors are responsible for furniture and flooring within their booth*
- Carpet/flooring is REQUIRED for all booths

Other items that are needed to operate your exhibit may be ordered directly from the official service contractors. Order forms can be found in the online [Event Service Manual](#).

Q: What are my benefits of exhibiting in a specialty pavilion?

A:

Turnkey Kiosk

- Counter with lockable storage, monitor, keyboard, mouse, (2) stools, production of exhibitor branded graphic panel
 - Labor to install & remove
 - Graphics due by Informa determined due date (late and rush print fees may be applied)
 - Shared hardwired Internet connection – installed at monitor location
 - Laptop computer type device required (Ethernet input)
 - Supplied by exhibitor
 - Electrical (5amps) and ulti-strip with 4 - 5 outlets installed at monitor location
- Lead scanning capabilities
- Conference Badges – 5

10x10 Turnkey booth includes:

- Choice of pre-designed layout, no modifications
 - Countertop(s) with lockable storage and provided exhibitor graphics
 - Graphics due by Informa determined due date (late and rush print fees may be applied)
 - Respective furnishings from rendering, carpet
 - Labor to install & dismantle turnkey booth package.
 - Cleaning & vacuum service
 - Electrical (5amps) + multi-strip with 4 - 5 outlets installed at monitor location
 - Package monitor with keyboard/mouse and HDMI cables
 - Shared hardwired Internet connection – installed at monitor location
 - Laptop computer type device required (Ethernet input)
 - Supplied by exhibitor
- Lead scanning capabilities
- Exhibitor / Client Badges - 5

10x20 Turnkey booth includes:

- Pre-designed layout, no modifications
 - Countertop(s) with lockable storage and provided exhibitor
 - Graphics due by Informa determined due date (late and rush print fees may be applied)
 - Respective furnishings from rendering, carpet
 - Labor to install & dismantle turnkey booth package
 - Cleaning & vacuum service
 - Electrical (5amps) + Multi-strip with 4 - 5 outlets installed at monitor location
 - Package monitor with keyboard/mouse and HDMI cables
 - Shared hardwired Internet connection – installed at monitor location
 - Laptop computer type device required (Ethernet input)
 - Supplied by exhibitor
- Lead scanning capabilities
- Conference Badges – 10

20 x 20 Turnkey booth includes:

- Choice of pre-designed layout, no modifications
 - Countertop(s) with lockable storage and provided exhibitor graphics.
 - Graphics due by Informa determined due date (late and rush print fees may be applied)
 - Respective furnishings from rendering, carpet
 - Labor to install and dismantle turnkey booth package
 - Cleaning & vacuum service
 - Electrical (5 amps) + multi-strip with 4-5 outlets installed at monitor location
 - Package monitor(s) with keyboard/mouse and HDMI cables
 - Shared hardwired Internet connection – installed at monitor location
 - Laptop computer type device required (Ethernet input)
 - Supplied by exhibitor
- Lead scanning capabilities
- Exhibitor / Client Badges – 20

Q: What are my benefits of exhibiting in an island booth?

A: This space is a raw space; your company will need to provide flooring and all structure for your booth. Make sure to follow the island booth rules when constructing your booth. **ALL** Island booth designs must be approved by show management in advance of the show. Please do not go into

production on your booth until you have submitted a booth rendering and received approval from show management. All Exhibitors with Island booths must [submit a detailed drawing](#) of the design with a completed booth review form to Show Management by January 16, 2026.

Q: HIMSS Sponsorship/Marketing opportunities to maximize my exposure?

A: For all sponsorship and marketing opportunities, please contact

- **Jessica Daley:** 312-305-4309, Jessica.Daley@informa.com
- **Deborah Caruso:** 312-305-1734, Deborah.Caruso@informa.com
- **Jim Collins:** 312-848-1067, Jim.Collins@informa.com
- **Hannah Wood:** 575-265-2071, Hannah.Wood@informa.com
- **John O'Neill:** 929-651-0328, John.O'Neill@informa.com
- **Matthew McDonough:** 917-245-8125, Matt.McDonough@informa.com

Q: What is the expected attendance for HIMSS26?

A: more information to follow after registration opens.

Q: When will I be able to reserve housing?

A: Exhibitor housing opens in this order*:

- Premier/Anchor/Diamond corporate members in exhibitor priority point order: June 18, 2025
- Emerald corporate members in exhibitor priority point order: July 16, 2025
- Platinum corporate members in exhibitor priority point order: August 7, 2025
- Gold corporate members in exhibitor priority point order: September 2, 2025
- All remaining exhibitors beginning September 28, 2025

*Dates are subject to change.

Q: Why must I reserve my housing through onPeak, the HIMSS designated housing bureau?

A: Convention centers allocate exhibit space to shows based on the amount of hotel rooms picked up. Cities may and often will reject or reduce exhibit hall space requests because hotel rooms are not filled proportionately through the housing block. Therefore, to ensure our hotel block is full and that we receive the exhibit floor space needed for all exhibitors, all exhibitors are required to book housing through onPeak, the Informa-designated housing bureau. Informa contracts with hotels to offer exhibitors the lowest possible rate during the HIMSS Global Health Conference & Exhibition. Per the contract, no hotel within our housing block can offer rates lower than what was contracted with Informa. In addition, shuttle buses will transport individuals from hotels within the HIMSS26 housing block to and from the convention center, except for hotels within walking distance.

Q: When may exhibitor host events during HIMSS26?

A:

Sunday, March 8: All Day

Monday, March 9: Before 4:30 PM or After 7:00 PM

Tuesday, March 10: Before 8:30 AM or After 5:30 PM

Wednesday, March 11: Before 8:30 AM or After 5:30 PM

Thursday, March 12: Before 8:30 AM

*On Monday, March 9, event audience cannot compete with HIMSS26 Forums or Summits. Exhibitor sales and staff meetings can occur. Times cannot conflict with the HIMSS26 Opening Reception from 4:30 PM - 7:00 PM.

Q: When does exhibitor badge registration open?

A: Exhibitor badge registration will open October 2025.

Q: If I ship my booth, materials, product, etc. to the Freeman warehouse in advance will it be in my booth when I arrive at the convention center?

A: Yes, all advance freight that is sent to the Freeman warehouse will be in your booth at your targeted move in time/date. Freeman will accept crated, boxed, or skidded materials beginning February 2 – February 25, 2026. Material arriving February 25 will be received at the warehouse with an additional after deadline charge.

Q: If I direct ship my booth to the convention center when will it be placed in my booth?

A: Your freight carrier will be placed in a marshaling yard upon their arrival. You should target your truck to arrive at the marshalling yard at least an hour or so prior to your target check-in time. Your carrier will be placed in the yard according to what your target check-in time is, and how early they arrive. IT IS A FIRST COME FIRST SERVE BASIS. Once your target check-in begins each carrier will be placed in a line for unloading. There is never a guaranteed time when your freight will be in the booth.

Example: Target check-in time is Thursday 8:00 AM – There are 40 companies targeted at this time and all of the trucks arrive within one hour of each other, and your truck arrives 35th in line, depending on when your truck is called to the docks and the load of the truck, the travel time to deliver the freight from the dock to the booth, there is a possibility you would not get your freight until 1:00 PM.

It is suggested that you do not hire your labor for your targeted move-in time/date if you direct ship to the convention center.

Q: Do I have to start setting my booth on my targeted move-in time/date?

A: No, as long as your booth is completely set by Monday, March 9 at 1:00 PM.

Q: How can I see where my booth is located on the exhibit floor?

A: The [exhibit floorplan](#) is located online and is updated in real time.

Q: What if my company wants to hold an event outside of the convention center?

A: If you wish to hold an event outside of the convention center at a location such as a hotel or other venue, please complete a [meeting space request form](#).

Q: How can I find information on venues or attractions in Las Vegas?

A: Find information about what Las Vegas has to offer at [Visit Las Vegas!](#)

Q: How do I become a corporate member?

A: For information on becoming a corporate member, please contact your sales manager.

- **Jessica Daley:** 312-305-4309, Jessica.Daley@informa.com
- **Deborah Caruso:** 312-305-1734, Deborah.Caruso@informa.com
- **Jim Collins:** 312-848-1067, Jim.Collins@informa.com
- **Hannah Wood:** 575-265-2071, Hannah.Wood@informa.com
- **John O'Neill:** 929-651-0328, John.O'Neill@informa.com
- **Matthew McDonough:** 917-245-8125, Matt.McDonough@informa.com

Q: How does the point system work and what are the points used for?

A: The point system is used in determining the order in which exhibitors can choose booth space onsite at HIMSS Global Conference & Exhibition for the following year and is used for HIMSS corporate members in selecting housing for the following global conference.



March 9-12 | Las Vegas

Q: What is the dress code for this conference?

A: The attire is business casual.

Q: What are the future show dates for HIMSS Annual Conference?

A:

HIMSS27: April 5 - 8, 2027, Chicago, IL

HIMSS28: February 28 – March 2, Orlando, FL

Contact Information

Exhibit Services, Logistics, and Production inquiries, please contact:

HIMSSCustomerSuccess@informa.com

HIMSS Exhibit Sales, Marketing and Sponsorships, please contact:

salesinfo@himssconference.com

Corporate Membership Services please contact:

Corporatememberinfo@himss.org

Individual Member Services please contact:

membersupport@himss.org

Housing, please contact:

himss@onpeak.com

Domestic: 877-517-3038

International: [312-527-7300](tel:312-527-7300)

Registration, please contact:

CompuSystems,

Phone: 224-563-3123

Toll Free: 855-326-8343

Email: himssexh@csreq.zohodesk.com

Hours: 9:00 AM - 5:00 PM CST Monday - Friday

Payment or account information, please contact:

eventsbilling@informa.com

Press or Media, please contact:

press@himss.org